

Hustisford School District

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Personnel and Policy Committee Minutes from Monday, January 9, 2023

Personnel and Policy Committee of the Hustisford School District Board of Education met on Monday, January 9, 2023 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- **Staffing Update 22-23**—Mrs. Cramer updated that there have not been any additional candidates for custodial or special education assistant openings. She indicated that there have been several applications for the football coaching position.
- **April 2023 Referendum Discussion/Future Facilities Planning**—The committee discussed at length information related to the district facility planning and potential referendum. The committee members indicated that they have been hearing various concerns and comments related to the referendum. The committee also discussed the JHE building and what the district will do with the facility if the referendum were to pass. There were three issues brought up in regards to the question presented. The first was why the mill rate is not included, the second is why the number of years of bonding is not included, and the third is what will be done with JHE. Mrs. Cramer will reach out to the law firm in regards to these issues. The committee discussed the possible concepts presented. The committee also discussed future capital planning for the district.
- **2023 Summer School**-- Mrs. Cramer updated that summer school course information is due on Friday, January 13 by district employees. She stated that once district employees are given their chance at summer school class offerings, she will look to fill open positions from other staff outside of the district. She indicated that there are several outside staff members interested in teaching and had taught in the past. Registration will likely occur in early April.
- **23-24 School Calendar**-- Mrs. Cramer updated the committee on the school calendar proposal for next year. She updated that she would like to request an early start due to the possibility of construction in 2024. The committee felt that the request was appropriate and indicated that it will move to a vote at the board meeting. Mrs. Cramer also indicated that the start and end dates affect summer school programming.
- **23-24 School Programming**—The committee discussed FTE's for next school year. The committee discussed early childhood programming within the Kid's Club as well.
- **Staffing 23-24**—The committee started discussions for staffing for next year. The discussion is very preliminary and included questions about FTE's and where administration felt the district had needs.
- **22-23 Board Development Survey**—This is being tabled until the February committee meeting. There is one survey that is not complete. The committee will review the data at the next committee meeting and then bring the information to the full board in February.